

CREATE YOUR OWN RECWEB ACCOUNT ONLINE!

If you do not already have one, you can now create your own RecWeb account online to register for our classes and programs. Click "Online Registration" to the right to get started, but please keep this in mind...

- **CHECK TO SEE IF YOU ALREADY HAVE AN ACCOUNT ON FILE!** You can do this by trying to log in to RecWeb, and then click "Forgot Password?" Enter your email. If you have an account, your password will be emailed to you. If not, you can create a new account.
- **ADD ALL FAMILY MEMBERS!** When creating a new account, please make sure you add all of your family members before you click "Create New." To add family members during the account setup process, click "Add Another Family Member."
- **IF YOU NEED TO ADD A FAMILY MEMBER TO AN EXISTING ACCOUNT...** Please do not start a separate, additional account for your family. Instead, call our office and we will gladly assist you in adding a member to your existing account.
- **RESIDENT OR NON-RESIDENT?** When creating a new account, please make sure you select "Resident" or "Non-Resident" under the "Area" section.

If these directions aren't followed, account creation and/or registration will not be successful. If you need help, please call our office at (309) 434-2260, Monday-Friday, 8am-5pm. We will be happy to assist you!